

# Gardner Glass Products, Inc.



## NEW CUSTOMER DELIVERY INFORMATION

### 1. COMPANY INFO

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ CELL: \_\_\_\_\_

### 2. DELIVERY INFO

IS THE NAME ON THE BUILDING THE SAME AS THE COMPANY NAME ABOVE? IF NOT, PLEASE PROVIDE NAME ON THE BUILDING FOR DELIVERIES:

\_\_\_\_\_

RECEIVING PERSON'S NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

DELIVERY ADDRESS (IF DIFFERENT FROM ABOVE):

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

### 3. EQUIPMENT

What type of unloading equipment do you have?

Overhead Crane  Forklift (weight capacity \_\_\_\_\_ lbs)  None

Will this require a knuckle boom truck to unload your order?  Yes  No

Can you accept rail-boom deliveries?  Yes  No

Will delivery driver have to back into your building?  Yes  No

Garage door delivery?  Yes (door height \_\_\_\_\_ and width \_\_\_\_\_)  No

How will product be stored?  Stationary Racks  Rolling Wagons / Carts

Metal Racks  Lean product against wall or other structure.

**NOTE: GARDNER GLASS DOES NOT SET PRODUCT ON SPLIT "T" DOLLIES**